

# ORCHARD TERRACE APARTMENTS

## Applicant Information

### Primary

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Last First Middle Home Business

Maiden Name \_\_\_\_\_  
S.S.N. \_\_\_\_\_ Drivers License # \_\_\_\_\_ State \_\_\_\_\_  
Marital Status: Single Married Separated Birth Date \_\_\_\_\_

### Spouse

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Last First Middle Home Business

Maiden Name \_\_\_\_\_  
S.S.N. \_\_\_\_\_ Drivers License # \_\_\_\_\_ State \_\_\_\_\_

### Other Occupants

Name \_\_\_\_\_ Age \_\_\_\_\_ Birthdate \_\_\_\_\_  
Last First Middle

Name \_\_\_\_\_ Age \_\_\_\_\_ Birthdate \_\_\_\_\_  
Last First Middle

### Primary Applicant

Present Employer \_\_\_\_\_  
Company \_\_\_\_\_ Supervisor \_\_\_\_\_ Personal Phone # \_\_\_\_\_  
Address \_\_\_\_\_ Start Date \_\_\_\_\_  
Position \_\_\_\_\_ Monthly Gross Income \_\_\_\_\_

Previous Employer \_\_\_\_\_  
Company \_\_\_\_\_ Supervisor \_\_\_\_\_ Personal Phone # \_\_\_\_\_  
Address \_\_\_\_\_ Start Date \_\_\_\_\_  
Position \_\_\_\_\_ Monthly Gross Income \_\_\_\_\_

Present Address \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Apartment or Landlord Name \_\_\_\_\_ Phone \_\_\_\_\_  
Residency Dates \_\_\_\_\_ Begin \_\_\_\_\_ End \_\_\_\_\_ Rent \$ \_\_\_\_\_

Previous Address \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Apartment or Landlord Name \_\_\_\_\_ Phone \_\_\_\_\_  
Residency Dates \_\_\_\_\_ Begin \_\_\_\_\_ End \_\_\_\_\_ Rent \$ \_\_\_\_\_

### Spouse

Present Employer \_\_\_\_\_  
Company \_\_\_\_\_ Supervisor \_\_\_\_\_ Personal Phone # \_\_\_\_\_  
Address \_\_\_\_\_ Start Date \_\_\_\_\_  
Position \_\_\_\_\_ Monthly Gross Income \_\_\_\_\_

Previous Employer \_\_\_\_\_  
Company \_\_\_\_\_ Supervisor \_\_\_\_\_ Personal Phone # \_\_\_\_\_  
Address \_\_\_\_\_ Start Date \_\_\_\_\_  
Position \_\_\_\_\_ Monthly Gross Income \_\_\_\_\_

Present Address \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Apartment or Landlord Name \_\_\_\_\_ Phone \_\_\_\_\_  
Residency Dates \_\_\_\_\_ Begin \_\_\_\_\_ End \_\_\_\_\_ Rent \$ \_\_\_\_\_

Previous Address \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Apartment or Landlord Name \_\_\_\_\_ Phone \_\_\_\_\_  
Residency Dates \_\_\_\_\_ Begin \_\_\_\_\_ End \_\_\_\_\_ Rent \$ \_\_\_\_\_

Will you have a pet in the apartment? \_\_\_\_\_ Cat or Dog? \_\_\_\_\_

By signing below I certify that all information provided by me on this application is correct.

\_\_\_\_\_  
Applicant Signature Date Spouse Signature Date

Lease File Information

**Nearest Relative**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
 \_\_\_\_\_ Last First Middle \_\_\_\_\_ Home Business  
 Address \_\_\_\_\_  
 \_\_\_\_\_

**Emergency Contact**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
 \_\_\_\_\_ Last First Middle \_\_\_\_\_ Home Business  
 Address \_\_\_\_\_  
 \_\_\_\_\_

Personal Description

**Primary Applicant**

Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair \_\_\_\_\_ Eyes \_\_\_\_\_

**Spouse**

Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair \_\_\_\_\_ Eyes \_\_\_\_\_

**Vehicle Description**

Vehicle 1 Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License # \_\_\_\_\_ State \_\_\_\_\_

Vehicle 2 Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License # \_\_\_\_\_ State \_\_\_\_\_

Bank

**Primary**

Name of Bank \_\_\_\_\_ Phone \_\_\_\_\_  
 Checking Account # \_\_\_\_\_ Savings Account # \_\_\_\_\_

**Spouse**

Name of Bank \_\_\_\_\_ Phone \_\_\_\_\_  
 Checking Account # \_\_\_\_\_ Savings Account # \_\_\_\_\_

Qualifying Question

- |   |     |    |
|---|-----|----|
| 1. Have you or your spouse ever been evicted from rental housing?                       | Yes | No |
| 2. Have you or your spouse ever been convicted of a crime?                              | Yes | No |
| 3. Will there be any other occupants over 21years of age other than those listed above? | Yes | No |

RELEASE: I understand that I acquire no rights in an apartment until I sign this agreement and submit a holding fee in the amount of \$150.00 Upon approval of tenancy and the signing of an apartment rental agreement, this fee will be credited against my deposit and/or my first months rent. In consideration for landlord holding said apartment at I hereby waive all rights to the return of said holding fee and said fee shall be retained as liquidated damages in the event I do not choose to enter into the agreement applied for herein. In the event said application for tenancy is not accepted, holding fee shall be returned to applicant.

**NON-REFUNDABLE APPLICATION FEE \$ 35.00**

Pursuant to State and Federal Fair Credit Reporting Acts, this is to inform you that an investigation involving the statements made on your rental application at the above-mentioned apartment complex, as well as inquiries regarding public records, your character, general reputation, personal characteristics and mode of living may be initiated. You have the right to dispute the information reported. Upon written request, you are entitled to a complete and accurate disclosure of the investigation's nature and scope as well as a written summary of your rights and remedies under the Fair Credit Reporting Act. Inquiries should be directed to Resident Data, Inc. PO Box 850454 Richardson, TX 75085-0454. We certify that, to the best of my/our knowledge, all statements are true and complete. False, fraudulent or misleading information may be grounds for denial of tenancy or subsequent eviction. I/We authorize Resident Data, Inc. to obtain all reports and verifications necessary to verify all information put forth in the above application and to furnish all information to the landlord named above.

Keys will be furnished only after contemplated lease and other rental documents have been properly executed by all parties and only after applicable rents and security deposits have been paid. This application does not obligate Property to execute a lease or deliver possession of the proposed premises. I understand if Property is unable to deliver possession of proposed apartment on the agreed date for any reason, including holdover of a prior Resident, then Property shall not be liable as a result. Property is also under no obligation to deliver possession of another apartment. By my signature below, I certify that I have read and understand the terms of this rental application.

I am aware that an incomplete application causes a delay in processing and may result in denial of tenancy. Equal Housing Opportunity. By signing below I certify that all information provided by me on this application is correct.

\_\_\_\_\_  
 Applicant Signature Date Authorized Consultant Date

\_\_\_\_\_  
 Spouse Signature Date Manager Approval Date

**Fax this application to: 253-565-8917**  
 Send check or money order for \$35.00 to 3701 South Orchard Street Tacoma, WA 98466 **(253) 565-8362**  
**Make checks payable to Orchard Terrace Apartments.**